

Lead Entity Advisory Group (LEAG)

November 14, 2007

Tukwila Community Center

Tukwila, WA

Final Summary Notes

LEAG Attendance	<div> <div> 1. Jeanette Dorner, Nisqually Tribe LE</div> <div>2. Paul Dorn, Kitsap County</div> <div>3. Barbara Rosenkotter, San Juan LE</div> <div>4. John Sims, Quinault LE</div> <div>5. Doug Osterman, WRIA 9 LE</div> <div>6. Kathleen Werr, Pend Oreille CD LE</div> <div>7. Angie Begosh, Yakima FWRB/LE</div> <div>8. Cheryl Baumann, North Olympic Peninsula LE</div> <div>9. Mary Jorgensen, WRIA 8 LE</div> <div>10. Kathy Peters, West Sound LE</div> <div>11. Rich Osborne, North Pacific Coast LE</div> <div>12. Dan McCarty, Klickitat LE</div> <div>13. Lee Napier, Grays Harbor LE</div> <div>14. Mike Johnson, Pacific LE</div> </div> <div> <div>15. Alan Chapman, Lummi WRIA1 LE</div> <div>16. Richard Brocksmitth, Hood Canal LE</div> <div>17. Lorin Reinelt, Pierce LE</div> <div>18. Kirk Lakey, WDFW</div> <div>19. Lauri Vigue, WDFW</div> <div>20. Theresa Mitchell, WDFW</div> <div>21. Erik Neatherlin, WDFW</div> <div>22. Pete Schroeder, WMF Rep.</div> <div>23. Brian Abbott, RCO</div> <div>24. Leslie Ryan Connelly, RCO</div> <div>25. Sara Simrell, Interlocking Software</div> <div>26. Mary Knackstedt, San Juan MRC</div> <div>27. Curtis Tanner, PNSERP</div> <div>28. Tim Smith, WDFW</div> </div>
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Habitat Work Schedule	<p>Five initial HWS training sessions have occurred. Other training options will be made available in the 2008 (classroom training, webinars, open lab). The HWS team is now meeting with each LE to discuss and understand each LEs unique HWS need, including how the HWS will be used within their LE.</p> <p>The HWS team is requesting the LEs not enter all of their projects into the database yet, as changes are still being made to the system (data structure, project categories). The database should be more final by the end of the year.</p> <p>WDFW will be issuing contract amendments to provide funding to the LEs to pay an annual invoice from Paladin/Interlocking for unlimited user access and help desk support. Several questions have been put forth by LECs regarding this contract amendment. These funds are being sent to the LEs in order to support LE work and will provide more funding to LE needs (eliminates costly overhead fees if payment were to be made directly by WDFW), and to show that a service is being provided to LEs which may help leverage future funding dollars for this cause. Future funding for annual HWS access costs is expected in addition to normal operating funds.</p> <p>ACTION ITEM: Theresa to explore sole source language and complete and issue contract amendments.</p> <p>ACTION ITEM: LECs ensure contract amendments are signed and returned</p>
RCO / SRFB Updates	<p>Upon initial project submission to SRFB this grant round, 44 projects were identified as Draft Projects of Concern (DPOC), and 67 projects Needed More Information. Going into the Nov. 5-9 review panel meetings, 110 projects had been cleared, 19 remaining DPOCs and 30 projects issued with specific "conditions". A draft report will be issued by RCO on Nov. 16th and a final report will be issued Nov. 30th for public comment and SRFB review. The review panel will be available to LEs/project sponsors through Nov. 23rd. If a project list is adjusted in any way, an updated submittal list (C1 or C2) needs to be submitted and the project should be updated in PRISM prior to the Nov. 30th final draft.</p> <p>RCO staff have been tasked with recommending to the SRFB a regional allocation approach for the next round – to be voted on at the December 2007 SRFB meeting. The staff are looking at three options; 1) move to full transition (based on March '06 ITF report), 2) an incremental adjustment from current allocation, or 3) no change from current allocation. Staff had selected to pursue options 2. A draft memo will be issued by the end of November. Discussion on this topic was passionate by all parties and a general dissatisfaction was expressed with the options RCO staff were considering as well as the reliance on the March 2006 ITF report – which some consider to be flawed in its design and findings – as well as the fact that it was never fully discussed at any previous SRFB meeting. No consensus on how to proceed</p>

	<p>was reached by those present. Regardless of outcome for the next SRFB round (2008 round), strategy planning should begin ASAP for how to adequately address this issue for the future rounds and efforts to develop a better overall funding strategy should be pursued.</p> <p>Meeting attendees were asked to provide comment on the idea to have the Review Panel available on a year-round basis. This idea received support from many of those present with the understanding that both the SRFB and local process and timelines may need to be adjusted to accommodate this change.</p> <p>Attendees were also asked to provide feedback on how to make the application process more efficient (as part of a broader streamlining effort of the entire SRFB process). Several noted the difference between the paper and electronic forms, which is a consequence of shifting to the new version of PRISM. RCO staff noted this is not a problem if applications are done entirely electronically. Several attendees commented that having the paper application is beneficial for multiple reasons (printing hard copies, giving project sponsors access to the paper application to complete so that LECs can copy and paste answers into PRISM, etc.). Any other comments on application streamlining can be sent to Leslie Ryan Connelly or Brian Abbott at RCO.</p>
Washington Forum on Monitoring	Pete Schroeder presented his summary of the meeting held on September 11 th . Pete is interested in presenting LEAG recommendations to the WFM on an as needed basis. The next WFM is scheduled for December 6 th . This topic will be added to the January LEAG meeting for discussion on recommendations at future WFM meetings.
Puget Sound Nearshore Partnership	Curtis Tanner, USFWS, gave a brief presentation on the Puget Sound Nearshore Partnership (structure, function and goals). King County WRIA 9 LEC Doug Osterman is the lead entity representative on the Nearshore Partnership's Steering Committee and serves as a conduit of information between the two programs.
Lead Entity Presentation	Barbara Rosenkotter, San Juan LE coordinator, and Mary Knackstedt, San Juan Marine Resources Committee (MRC) coordinator, gave a presentation on how the LE and MRC work together in their area. The presentation is particularly timely because the coastal and south Puget Sound areas have been given legislative authorization to create MRCs in their areas.
Supplemental Budget Request	WDFW's supplemental budget request of \$400,000 has gone to the Governor's Office for consideration. Current knowledge indicates that a cost of living increase is not an adequate argument to promote a supplemental budget request. A more effectual claim to push the supplemental budget forward would be to tie it to increased tasks completed by the lead entities, as demonstrated on the 2007 Lead Entity Survey. However, current tasks would not qualify. New legislative language should be drafted to expand the role of the lead entity to tie into and support the supplemental budget request. Tim

	<p>Smith has drafted new language. It is now up to the Lead Entities to choose to finalize the language and then advance it to the legislature through local elected officials.</p> <p>ACTION ITEM: Jeanette will distribute the draft legislative changes to the LECs for comment. Comments are due Tuesday, November 20th.</p> <p>ACTION ITEM: Lauri will send out the suggested language for a support letter to the Governor for the Lead Entity Supplemental Budget Request.</p> <p>ACTION ITEM: Jeanette will organize an Executive Committee in early December to discuss next steps.</p>
Lead Entity Outreach	<p>Cheryl Baumann gave a recap of ideas discussed at the first outreach conference call. The main focus of this committee would be to organize local lead entity outreach activities in April of 2008. The committee would be responsible for creation of a statewide process or template for organizing outreach materials, arranging speakers, field trips, and advertising.</p> <p>Pre-planning for the Lead Entity Legislative Day in 2009 was also discussed. Either January or February would be the preferred timeline during the Legislative Session. Preferred days of the week included Wednesday or Thursday.</p> <p>ACTION ITEM: Lauri/Theresa will investigate LE Day options for 2009.</p> <p>A second conference call for this committee is scheduled for December 4th.</p>
Next Meeting Dates	<p>Tuesday, January 15, 2008 – Western WA – TBD</p> <p>Tuesday, April 15, 2008 – Eastern WA – TBD</p>

LEAG ACTION ITEM PROGRESS REPORT

Action Item	Issued / Updated	Whom	Status
LEAG Report for December SRFB	11/14/07	Jeanette	In process
State Permit Process Committee recruitment (HPA focus)	8/29/07	Lauri, Joy, Steve, Paul	Hold
Lead Entity Puget Sound Meeting	8/29/07	Jeanette	meet as needed in '08
LE Outreach Planning Subcommittee Dec 4 th Conf. call	11/14/07	Cheryl/Lauri	Report at January LEAG
LE Legislative Day	11/14/07	Cheryl/Lauri	WDFW to investigate date options and meeting locations
New LE orientation notebook	11/14/07	Theresa	Will send out for comment in December
HWS Webpage graphic for LE sites	11/14/07	All LE Coordinators	Contact Sara Simrell
Fish Utilization White Paper revised	11/14/07	Lauri	Draft will be sent to all PS LECs prior to Dec SRFB
<u>LE Training</u> LECs to send suggested topics Explore the option of partnering with RCO on a training event	11/14/07	Lauri	In process
WDFW to draft a letter for LECs to use in support for the supplemental budget request to the Governor	8/29/07	Tim/Lauri	Letter will be sent to LECs ASAP
Theresa to explore sole source language and complete and issue contract amendments. LEs to sign and return contract amendments	11/14/07	Theresa	In process
Draft new legislation that is more in line with current LE roles/Supplemental Budget f/u	11/14/07	Jeanette/EC	Provide comments on draft legislation by November 21 st / Ex Com call in December
Agenda Topics for January LEAG: Monitoring Forum issues (LEAG recommendations and LEAG/COR support for monitoring), HWS, LE training, update on supplemental budget/LE legislation, LE outreach, SRFB/RCO	11/14/07	Jeanette/Lauri	January LEAG